



Jessica E. Miranda
HAMILTON COUNTY AUDITOR
138 E. Court St., Cincinnati, OH 45202
www.hcauditor.org

Parcel Number: _____ Address: _____

Dear Fellow Property Owner:

Since September 2006, Ohio legislation (ORC 5323.02) requires that all non-owner-occupied residential property must be registered with the auditor in the county in which the property is located. The rental registration program requires rental property owners to provide the auditor with contact information including a telephone number, which will make it easier to get in touch with the owner in the event of a problem with the property.

All property owners in Hamilton County whose tax bill is mailed to the property owner and is not in an escrow account are notified on their January and June property tax bill of this provision and are given sixty (60) days after the receipt of the tax bill to register any residential rental property. When a transfer of property occurs, there is also notification that the property owner has sixty (60) days to register rental property.

By signing this document you attest to the fact that the aforementioned property is not currently being used in a rental capacity. If in the future the rental status of the property should change, please notify the Hamilton County Auditor's Office by completing a Rental Registration Form.

Our office is doing everything possible to make sure that all property owners affected by this law are informed of their obligation. The properties which are registered as residential rental property are available for view on the Hamilton County Auditor's website. If you have additional questions, please feel free to contact our office at (513) 946-4099.

Sincerely,

Cheryl Gabbard
Rental Registration Supervisor

NON-RENTAL PROPERTY ACKNOWLEDGEMENT - By signing below I acknowledge that the property described above is not residential rental property.

Printed Owner Name _____

Signature _____ Date _____